

# AUDIT COMMITTEE

29 JUNE 2006

## WORK PROGRAMME

Director: Judith Armitt, Chief Executive

Report author: Rosie Gunstone, Overview and Scrutiny Co-ordinator

### 1. Purpose of item

1.1 This report sets out a suggested work programme for the Audit Committee to June 2007.

### 2 Recommendations

2.1. That dates for future meetings of the Committee be agreed in accordance with the suggestions laid out in paragraph 3 below.

### 3 Background

3.1. Set out below is a table showing the forecast business for this Committee, both ad hoc reports and regular reports with some suggested timings for future meetings. Members are asked to agree the proposed timings so that officers can find suitable dates for the Committee to meet.

Ad hoc reports	Regular Internal Audit reports	Proposed date for meeting
External Audit International Standards on Auditing (ISA) (UK&Ireland) 260 report	<ul style="list-style-type: none"><li>- Outcome of Housing Benefit Investigation</li><li>- Progress against work plan</li><li>- Outcomes of audit activity</li><li>- Irregularity report (if applicable)</li></ul>	26 October 2006
Audit Commission – annual audit letter including BVPI report	As above	12 February 2007
External Audit Service Plan External Audit Grant claim audit report	As above	26 April 2007
Approval of Statement on Internal Control Approval of Accounts Medway Council Review of Internal Audit	As above	28 June 2007

#### **4. Financial and legal implications**

4.1. There are no specific financial or legal implications arising from this report

##### **Background papers**

None

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